

Friday, January 24, 2020

Time	Learning outcome(s)	Activity	Preworkshop activity High Priority
1-2:10pm	1, 9	Welcome (10 min) Workshop Goals (20 min) Icebreaker (20 min) NSF HSI goals (20 min)	Dr. John Forbes Dr. MariaElena Zavala Ms. Celina Morales Dr. Ellen Carpenter
2:10-4:00pm	9	Participant or Group Slide presentations introducing institution, including needs from hub (3 minutes) Awardees Panel: Advice to those who are preparing an HSI STEM Student Success Proposal: If I only knew then what I know now!!	<ul style="list-style-type: none"> • Prep presentation (please use the template that was sent to you) Drs. Matthew Cover, Erik Menke, Christopher Meyer
4:00-4:15pm		Break; water and snacks will be provided	
4:15-6:15pm	1,8	Finding and Responding to an NSF Call: Solicitation & Proposal template review; Timelines to prepare Program Solicitation NSF 19-540 https://www.nsf.gov/pubs/2019/nsf19540/nsf19540.htm#toc (60mins) Non-HSI opportunities (60mins)	Dr. Ellen Carpenter <ul style="list-style-type: none"> • Read the solicitation and prepare questions • Read and score template proposal • Bring 3 ideas on notecards Dr. Richard Cyr
6:15-6:45pm		Working Dinner provided	
6:45- 9:00pm	1,8	Mock review -2hr 15min	Dr. Ellen Carpenter and Dr. Richard Cyr We will all work as one large panel with the funded PIs serving as the first, second or third reviewer. From the tables report out your questions about the process.

Saturday, January 25, 2020

Time	Learning objective(s)	Activity	Preworkshop activity High Priority
9:00-10:00	2,3,4,7	Navigating Fastlane (60mins)	Dr. Ellen Carpenter • Establish Fastlane account
10-10:15		Break; water, coffee and snacks will be provided	
10:15-12:30	2,3,4,7	Proposal Supporting Docs (30 min) Budgets (30 min) Data Management Plan (15 min) Biosketches (10 min pres. 15min pair share) Abstracts/Summary (20 min) Letters of support (15 min)	Ms. Charlene Manzueta Dr. Ellen Carpenter Dr. Jorge Iniguez Prepare NSF biosketch Dr. MariaElena Zavala Review UCSF template website
12:30-1:00		Break; lunch will be provided	
1:00-2:00	9,5	HSI HUB Website Resources (15 mins) Food and Housing insecurity (15 mins) Collaborations: How to set them up (30 mins)	Ms. Celina Morales Dr. MariaElena Zavala
2:00-3:00	1,5,6	Grant Premise: Institutional Gap Analysis New Pedagogy Framing Student Success Working with your Evaluator (30mins)no change	Dr. Monica Torres • Institutional Student Outcomes – successes and gaps Evaluator documents
3:00-3:15		Break; water, coffee, and snacks will be provided	
3:15-4:15	7	Talking to your Administration, Compliance (45mins) Is your paper work in? (15 mins)	Ms. Charlene Manzueta
4:15-4:30	1,6,9	Q&A, Final Remarks, Needs Assessment	HSI STEM Resource Hub Team

www. HSISTEMHUB.ORG
NSF Awards 1832338 and 1832345

"Any opinions, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the National Science Foundation." https://www.nsf.gov/pubs/gpg/nsf04_23/6.jsp